



The Royal Mint Experience Pre Visit Information for Schools



The Royal Mint Today

The Royal Mint is the world's leading export mint, making coins and medals for an average of 60 countries every year. However, its first responsibility is to make and distribute United Kingdom coins as well as to supply blanks and official medals. Opened by The Queen in 1968 in readiness for the introduction of the decimal coinage, The Royal Mint at Llantrisant, South Wales, employs more than 900 people, and operates round-the-clock for 52 weeks a year.

The Royal Mint can produce 90 million coins and blanks a week - almost five billion coins a year. It is known worldwide for the high quality of its coins and its long tradition of craftsmanship, heritage and artistry.

What's inside the Royal Mint Experience?

Factory Tour

Pupils will be led by a guide to one of the manufacturing areas, our Coin Press Room, where circulating coins are made for the UK and for other countries, to learn how blank pieces of metal are made before being struck to become coins. From the viewing gallery, they can look into the striking area where thousands of coins are produced 365 days a year (45 minutes)

Exhibition

Trails are available for children to help guide them through the exhibition. The interactive exhibition is divided into six zones that explore The Royal Mint's history and the fascinating process of how coins are designed and made. (45 minutes – 1 hour)



Exhibition zones

Zone 1: Continuity and change

Learn about the establishment of The Royal Mint, from early minting through to the present day. Understand its people and locations, and explore the history and stories of one of Britain's oldest manufacturers.

Things to look out for:

Scale models of the Tower of London, Tower Hill and Llantrisant, pre-decimal coins

Curriculum links:

History, Numeracy, Curriculum Cymreig

Zone 2: A global presence

The Royal Mint has become the world's largest exporting mint. Today, coins and blanks are struck for around 60 countries each year. Pupils will be amazed to know that when on holiday they could well be holding coins that were made at Llantrisant.

Things to look out for:

Countries you have been to where coins are made by The Royal Mint

Curriculum links:

Geography, Citizenship, Wales in the World

Zone 3: Making money

Experience a coin's full journey from melting to striking and learn how this process has developed over centuries.

Things to look out for:

Designs on coins that you recognise

Curriculum links:

Art and Design, Design and Technology, Science

Zone 4: The other side of The Royal Mint

There is more to the Royal Mint than the coins it produces. As well as making medals, during both the First and Second World Wars, the Mint helped with special munitions work. It has also made stamp plates, embossing dies and the Great Seals of the Realm.

Things to look out for:

The London 2012 Olympic and Paralympic medals, and the Second World War stars

Curriculum links:

History, Design and Technology

Zone 5: More than money

What do the symbols and designs on our coins mean? Many of the objects in this area will be familiar to pupils and will give them a greater appreciation of the coins in their pockets.

Things to look out for:

Familiar sayings that include coins, facts about coins that you didn't know

Curriculum links:

Literacy, Numeracy, History

Zone 6: Coins and collecting

Did you know that coin collecting originated as a pastime of royalty, and is called the hobby of kings? In this section you can see some of the Royal Mint Museum's rarest coins.

Things to look out for:

Coins you collect yourself and the story of Sarah Sophia Banks, a famous 19th century coin collector

Curriculum links:

History, Citizenship

Further information and directions

Arriving here by car, minibus or coach is simple. Exit junction 34 of the M4, take exit signposted Llantrisant, follow the road through two sets of traffic lights and continue to first roundabout. At the first roundabout, take the second exit and continue through two sets of traffic lights to a second roundabout and take the second exit. Continue to the next roundabout taking the fourth exit. Continue straight on and take the third left to arrive in The Royal Mint Visitor Centre car park.

CF72 8YT

If you would like to learn more about coins and the history of The Royal Mint before coming on your visit we would encourage you to explore The Royal Mint Museum's classroom resources.

<http://www.royalmintmuseum.org.uk/education-and-learning/schools-and-colleges/activities-and-lesson-packs/key-stage-2-activities/coins-in-the-classroom/index.html>

<https://www.tes.com/member/RoyalMintMuseum>

Call 0333 241 2223 to find out more and make a booking.





Your visit to The Royal Mint Experience Special Offer with Edwards Coaches



Dear Teacher

In order to make your visit to The Royal Mint Experience as enjoyable as possible, please take time to read and digest the information below. This document will give you detailed instructions for your arrival and movements around the site on the day.

Arrival

Please follow the directions provided on the website, Primary Schools' Flyer, and Pre-Visit Information sheet to The Royal Mint Experience. The Experience car park is located a short 2 minute walk from the main entrance. Your coach can drop you off and pick you up in this car park.

Please enter the Experience through the main entrance, past Shaun the Sheep. On entering you will need to make your way to the registration desk to check in. This is on your left, the counter at the end of the shop.

Please arrive by **10am**.

Morning Arrangements

You will be greeted by the Duty Manager on your arrival.

If you have booked a **morning workshop** your workshop leader will come and collect you. Please follow their instructions carefully.

If you have booked a **morning tour**, at check-in you will receive a bag containing trails and pencils for use in the exhibition. You will then meet your tour guide. No coats or bags are allowed on the tour. Pupils will be directed to a coat and bag rail where they can leave their belongings before going through the security check. These will be monitored by security during the time you are on the tour and in the exhibition and will be available for you to collect at lunchtime.



Lunchtime

Lunch will be eaten in the workshop or café space if the weather is bad, and in the workshop space and outside if the weather is good. **Lunch sitting is 11:30-12:00am.**

Please note that

- Pupils must be supervised at all times during lunch.
- Pupils are responsible for tidying up after themselves after lunch and are to leave the workshop space clean for subsequent groups.

Afternoon Arrangements

If you have booked an **afternoon tour** your guide will come and collect you at the end of lunchtime. You will be provided with trails and pencils for use in the exhibition. Arrangements for coats and bags whilst on the tour and in the exhibition are the same as for the morning group.

If you have booked an **afternoon workshop** please make sure that your group have finished their lunch in time and are ready to begin. Your workshop leader will provide you with instructions for the afternoon.

Our Expectations

We hope that you will have a fantastic time with us here at The Royal Mint Experience. Please be mindful that

- The school (teachers and accompanying adults) are responsible for supervising pupils and maintaining good standards of behaviour at all times.
- Delays in arrival could have a impact on your overall enjoyment of the day. Please inform us while you are on the way if you believe you may be arriving late.
- We aim to make sure that all our risk assessments are appropriate and cover all elements of your visit, however please make sure that you have done your own risk assessment for the day.
- We very much encourage teachers to make use of their two free teacher pre-visit places (available once a school group has been booked) which will enable you to see the Experience and plan your visit more effectively.

Timetable

Morning workshop (Group 1)	Afternoon workshop (Group 2)
10:00am arrival	
Group 1: Workshop	Group 2: Exhibition and Tour
10:15am-11:30am	Tour 10:15am Exhibition 11am -11:30am
11:30am – 12:00: Lunch	
Group 1: Exhibition and Tour	Group 2: Workshop
Tour 12:15pm Exhibition 1:00pm	12:00pm-1:30pm
1:30pm finish Unless your driver has stated otherwise, please be ready to get back on the bus at 1:30pm if you have booked with the Edwards coach deal.	



Risk Assessment Form

Reference No. RA8



Company: Continuum Attractions
Attraction: The Royal Mint Experience
Assessors Name: Anthony Williams
Hazard/Task: Education Workshops

Date of Assessment: 07/05/17
Department: Experience
General Manager: Anthony Williams
Review Date: 07/05/18

Outline of Hazard/Task:

Two educational workshops, Fakes and Forgeries, and Coin Designer.

These will include activities such as coin handling, use of artwork, pencils, embossing tools, foil, badge making, and experimental equipment such as callipers, scales and a validator.

Which persons are at risk?

- All Employees Continuum Attractions & The Royal Mint
- School Children
- Accompanying School Staff
- General Public

(maximum 40 people per workshop inclusive of staff)

What is the degree of risk?

Resultant injury:

1 **2** 3

Level of risk:

1 2 3

Degree of risk:

1 **2** 3 4 5 6

Level of risk:

LOW MEDIUM HIGH

What are the present arrangements in the health and safety policy?

Section(s): 4

Additional present controls:

- Pre-visit guidance notes sent to schools
- Safety briefing given at start of workshop
- Accompanying school staff responsible for children's behaviour
- The Workshop Leader and Duty Manager have 2 way radios for communication
- TRM security team monitor CCTV and responsible for security
- Duty Management team have FAW qualification
- AED located in attraction

Detail the controls which are to be implemented to control the level of risks:

(Eliminate, repair, reduce risk, provide signage, training, safe system of work, engineering control, limit exposure, housekeeping, provide PPE).

- Staff to use badge maker, not children
- Blunt tools are used under supervision
- External Doors unlocked in case of emergency
- Manual Handling for Set Up / Put Away

A fire action plan exists with details of all actions to be taken in the event of any disaster that may happen at The Royal Mint Experience. This is by no means an exhaustive list and will be reviewed on a yearly basis to check to see whether any updating is required. There will be evacuation training prior to opening and 6 monthly planned training when operational